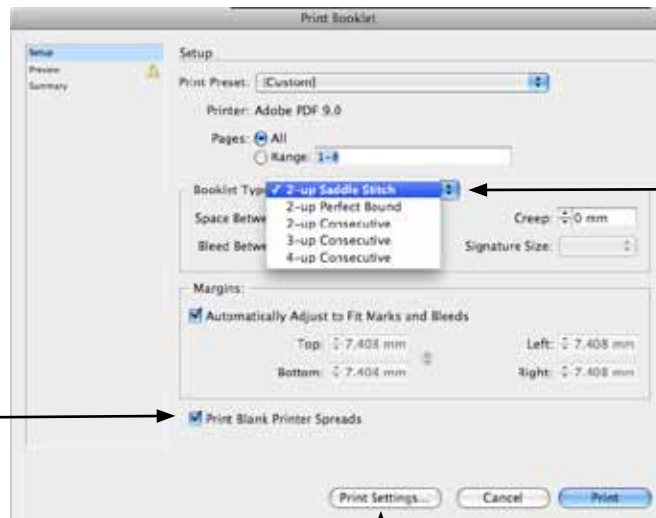


InDesign has a very useful feature for imposing your spreads when printing a multipage document. I recommend that you export your document as a PDF when you impose it. The following handout is a step by step guide to producing an imposed multipage PDF document that would be suitable to pass onto a printer.

1 When you have completed designing your document and are ready to print; go to File > Print Booklet.



Choose your Booklet Type.
If you are having your booklet printed and bound by a printer you will need to ask them for a Creep value and a Signature Size if you are having your booklet Perfect Bound

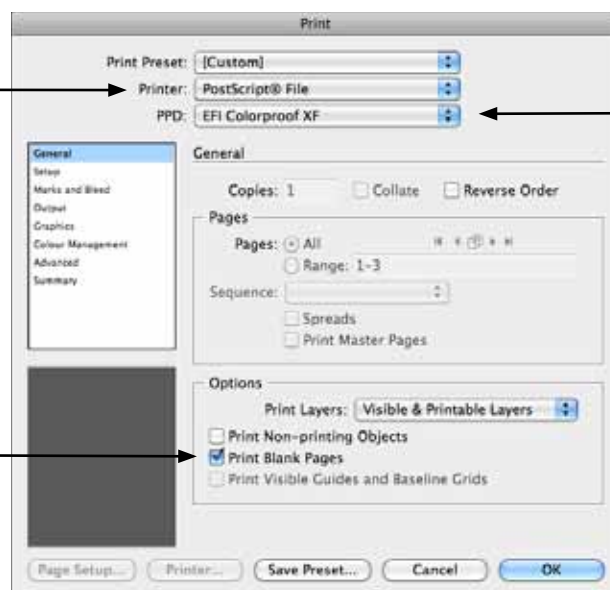
Tick Print Blank Printer Spreads

3

2

Click Print Settings...

4



Set the Printer to PostScript® File

5

Choose: EFI Colorproof XF

6

Tick Print Blank Pages

7





Choose Setup **8**

9 Choose your paper size; big enough to fit a spread with bleed and slug

10 Choose orientation

11 Set Page Position to Centred

Print Preset: [Custom]
 Printer: PostScript® File
 PPD: EFI Colorproof XF

Setup

Paper Size: A3 WIDE (320 x 450...)
 Width: 319.969 mm Height: 450.144 mm
 Orientation: Offset:
 Transverse Gap:

Options

Scale: Width: 100% Height: 100%
 Scale To Fit Constrain Proportions

Page Position: Centred

Thumbnails: Per Page
 Tile: Overlap:

Page Setup... Printer... Save Preset... Cancel OK



Choose Marks & Bleed **12**

13 Choose Crop Marks

14 Best to ask your printer what other marks he might require. If in doubt, make sure Registration Marks is ticked.

14 Make certain for the Bleed you tick Use Document Bleed Settings

15 Click OK

Print Preset: [Custom]
 Printer: Adobe PDF 9.0
 PPD: Adobe PDF 9.0

Marks and Bleed

Marks

All Printer's Marks Type: Default
 Crop Marks Weight: 0.25 pt
 Bleed Marks Offset: 2.117 mm
 Registration Marks
 Colour Bars
 Page Information

Bleed and Slug

Use Document Bleed Settings

Bleed:

Top: 3 mm Left: 3 mm
 Bottom: 3 mm Right: 3 mm

Include Slug Area

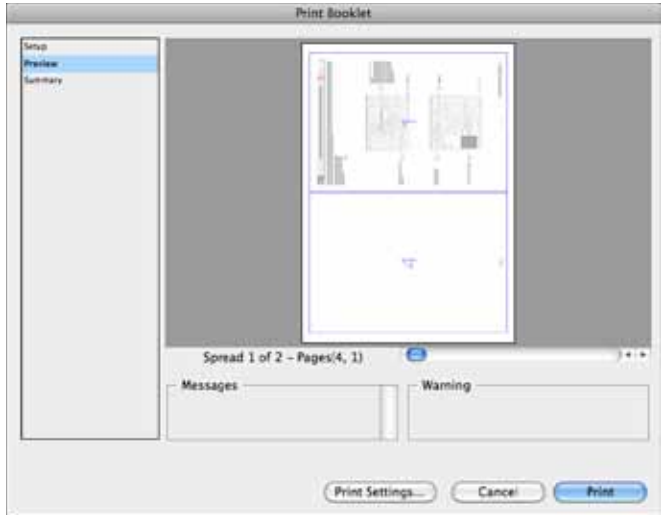
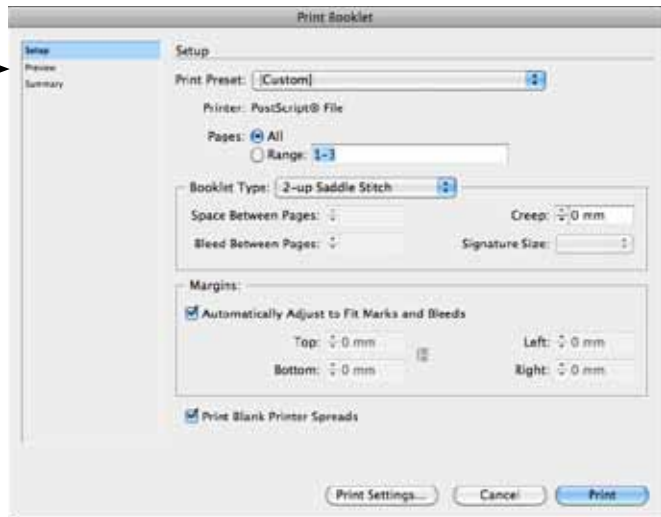
Page Setup... Printer... Save Preset... Cancel OK





Choose Preview

16

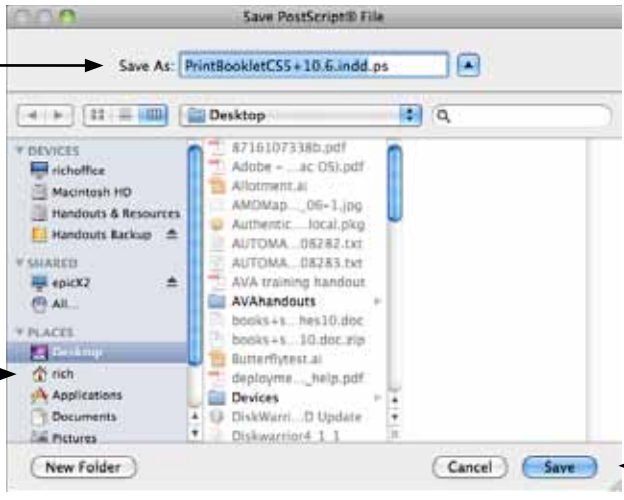


17 Click Print



Name your file

18

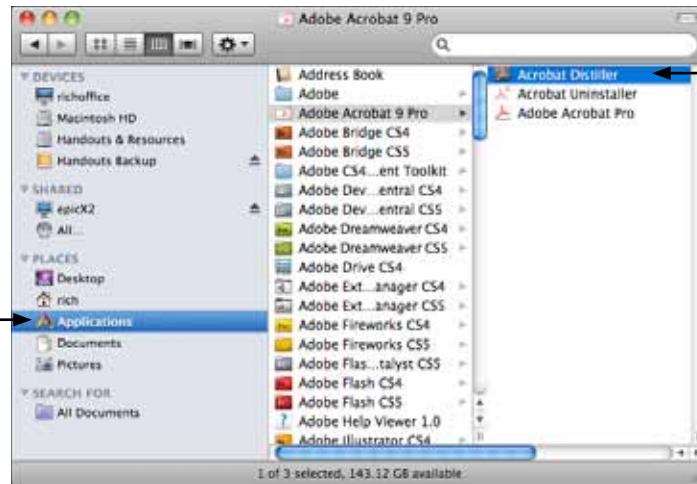


20 Click Save

Navigate to your InDesign project folder in the dad homefolder

19

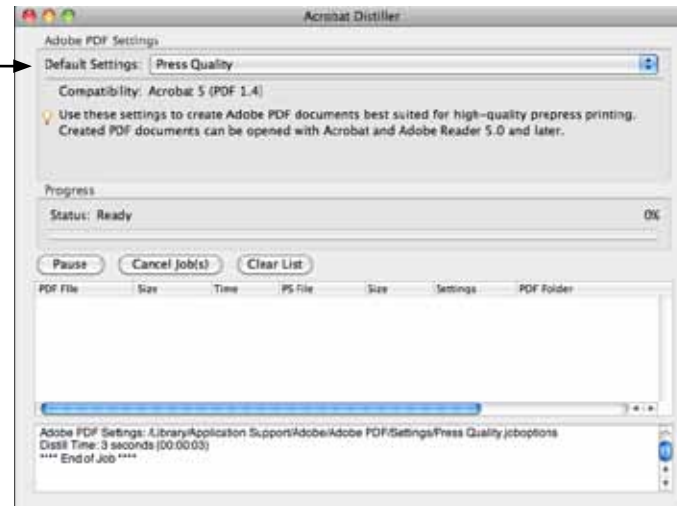




Go to Applications > Adobe Acrobat Pro > Acrobat Distiller

21

22 Double click to launch Distiller



Choose Press Quality from the Default Settings menu

23



File > Open > navigate to your postscript file and select it

24

25 Click Open

Distiller will generate a PDF version of your document you can then open and check using Acrobat Pro or Acrobat Reader.